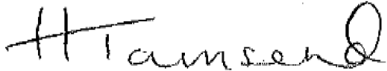


MEETING of Yate Town Council's Environment and Community Committee

Thursday 22nd September 2022

You are invited to attend a Meeting of the **ENVIRONMENT AND COMMUNITY COMMITTEE** of **Yate Town Council** to be held at Poole Court on **WEDNESDAY 28th September 2022** between 7.00pm - 9.00pm for the purpose of transacting the business set out in the Agenda below.



Hayley Townsend
Town Clerk

Agenda

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.

In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please exit the Council Chamber and leave the building through the nearest fire exit or safest evacuation route. Please meet by the flag pole in the car park. (NB: The nearest fire exit is located at the end of the corridor. (Exit the Council Chamber and turn right)).

1. Announcements from the Chair

- a) Following the announcement from Buckingham Palace on Thursday 9th September 2022 that Her Majesty Queen Elizabeth II had passed away, a one minute silence will take place.
- b) To **NOTE** that protocols were followed and The Proclamation was read at 2pm on Sunday 11th September 2022 by the Mayor Yate, Councillor Cheryl Kirby, at Poole Court.

- c) To **NOTE** that the Environment & Community Committee meeting scheduled to take place on 20th September 2022 was cancelled and rearranged for 28th September 2022.

2. Apologies for Absence.

3. Declarations of Interest under the Localism Act 2011

Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.

4. Public Participation Session with Respect to Items on the Agenda

5. To receive and approve the Minutes of the Environment and Community Committee meeting held on 19th July 2022. ([Click here for minutes](#).)

6. To consider the following Items on the Clerk's Report:

Item 1 Items for Discussion/Requiring Resolution or Recommendation to Full Council

- 1/1 Parks, Play Areas Open Spaces and Venues
 - a) Park & Play Areas Locking & Unlocking
 - b) Kingsgate Park Nature Reserve
 - c) Kingsgate Park Lake
 - d) Kingsgate Park Water Feature
 - e) Kingsgate Park Zip Wire
 - f) Queen Elizabeth II Reign-Commemorative Ideas
 - g) Electricity & Gas Contract
 - h) Ladden Garden Village – Home from Home Structure
- 1/2 Electric Bikes
- 1/3 Town Twinning
- 1/4 Urgent Consultations
- 1/5 Consideration of Impact of Decisions on Climate & Waste

Item 2 Items for Noting

- 2/1 Estates Manager's Report
- 2/2 Status of all groups that report to Committee
- 2/3 Defibrillators
- 2/4 Women's Football
- 2/5 Consultations
- 2/6 Youth
 - a) Learning Partnership West Youth Provision

- b) Armadillo Service Provision Contingency Plan
- 2/7 Climate and Planet Commitment
- 2/8 Graffiti and Litter
- 2/9 Outstanding Items

Item 3 Confidential Items

- 3/1 That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.
- 3/2 Asset of Community Value
- 3/3 Estate Managers Report – Review of Site Security

Clerks Report

Yate Town Council Meeting of the Environment and Community Committee 28th September 2022

Clerk's Report

Item 1 Items for Discussion / Requiring Resolution or Recommendation to Full Council

1.1. Parks, Play Areas, Open Spaces and Venues

a) Park & Play Areas Locking and Unlocking

To receive a report and recommendation following the monitoring of Brinsham Park, Kingsgate Park and Tyndale Park remaining unlocked through the summer. (Appendix 1).

b) Kingsgate Park Nature Reserve

The Friends of Kingsgate Park have received a couple of complaints regarding dog fouling in the nature reserve and have requested this area is designated as a 'No Dog area.' To consider the following correspondence received from the Friends of Kingsgate Park on 23rd August 2022;

'After a complaint this morning that the nature reserve was littered with dog faeces, I would like to suggest that dogs are banned from that area. Very difficult to police however I think with appropriate signage - plenty of them on internet it may work! Perhaps a sign could say this is a nature reserve and dogs are not allowed.'

Officer recommendation - This area is being monitored and will continue to be monitored as it could be isolated incidents. However, it is recommended to install signs advising 'all dog on leads' nearby/within the nature reserve. (NB: YTC has previously agreed PSPOs for dogs on leads within the play area, kickabout and water feature so dogs on leads in nature reserve would be an addition to that decision. To further **NOTE** that the request for PSPOs is listed on the pending log

shown in appendix 2 but there has been no movement from SGC in several years on the progression of these).

c) Kingsgate Park Lake

Due to this year's extreme heat and dry conditions, the water levels in the lake at Kingsgate Park have dropped considerably. This has caused the normal weed growth to be more excessive than normal and despite the best efforts of the estates team, they do not have the manpower to get on top of weed control in the lake.

A quote has been received for a day rate at £1,305.60 for a team to come in and remove the weed.

Officer recommendation – depending on the outcome of the park unlocking and locking recommendation, some of the possible underspend to be earmarked for these works. (Alternatively to be added to Kingsgate Park Lake maintenance budget for 2023/24).

To **NOTE** a management plan for the lake is being produced and will include future controls such as Barley Straw, regular weed removal and planting.

d) Kingsgate Park Water Feature

Following the water feature fountain being switched off for further investigation due to a leak, we have been advised the timber fountain needs replacing:-

- Remove the existing wood feature;
- Supply a 1.3-1.6m stone water feature in slate and connect the plumbing;
- Make good the base and waterproof.

The total cost for the above would be £2,361.00 plus vat

Officer recommendation – depending on the outcome of the park unlocking and locking recommendation, some of the possible underspend to be earmarked for these works, in addition to the funds available in the water feature maintenance budget.

e) Kingsgate Park Zip Wire

To receive an update regarding the zip wire and recommendation of a way forward.

f) Queen Elizabeth II's Reign: Commemorative Ideas

To consider a commemoration of Queen Elizabeth II's reign; initial ideas as follows:-

- An oak tree in Kingsgate Park has recently been monolithed due to its general deterioration in health. The oak tree could be sculptured to relate to the Queen's reign. Estimated budget is £6,000; further information will be provided at the meeting, following a site meeting with local sculpture Andy O'Neil;

- Planting of a commemorative tree as per recent email sent on Friday 15th September 2022;
- Renaming of a site or project/play area refurb.
- Naming the beacon 'Elizabeth Beacon' and include a plaque which could read:

'May the light of our noble Queen Elizabeth II never go out in this land and the commonwealth. May it shine bright from generation to generation.'

-

g) Electricity and Gas Contract

Further to Minute 42/2 of Full Council 6 September 2022;

*It was **RESOLVED** that delegated powers be granted to the Town Clerk, in consultation with the Climate and Planet Sub-Committee and Chair of Finance and Governance Committee, to consider the received tenders and a recommendation be made to the Environment and Community Committee meeting taking place on 20th September 2022 to agree upon a contract of supply to enable deadlines to be met.*

To receive a recommendation for contract of supply of electricity and gas to Yate Town Council properties as from April 2023 when the current agreement ends.
(Recommendation to be circulated prior to meeting)

h) Ladden Garden Village – Home from Home Structure

To receive and consider information from Councilor Willmore in respect repurposing the Home from Home structure at Ladden Garden Village which has reached the end of it's planning consent.

1.2 Electric Bike

The E-Bike Trials are due to end at the beginning of November 2022.

Information has been received from South Gloucestershire Council advising that some of the bikes used in the trial schemes are available for purchase. Unfortunately the provider of the Town Council bike scheme do not offer the used bikes for sale. However, there may be bikes available under the other scheme that was used during the trial.

The cost of the bikes are;

1. Ampere Deluxe (step through) - RRP 1499 - Cost: £900
2. Ampere X-trail (mountain bike) - RRP 1799 - Cost £1075

An expression of interest in purchasing a bike was sent to South Gloucestershire Council on 30th August 2022.

To consider the purchase of 1 x electric bike as a community use bike.

1.3 Town Twinning

Further to the Environment & Community Committee meeting of 24th May 2022, minute number 14;

It was **RESOLVED** that;

- A dialogue be opened by the Town Mayor stating that the Town consider it important to maintain links and would like to explore how Bad Salzdetfurth might see things moving forward in future;
- Consideration then be given to how Yate Town Council can facilitate, bearing in mind the Yate Twinning Association is in hibernation, and how future plans fall within the current protocol.

To receive and consider any update from Councillor Cheryl Kirby. (This item was carried forward from the meeting held on 19th July 2022)

1.4. Urgent Consultations

To receive any urgent consultations.

1.5 Consideration of Impact of Decision on Climate and Waste

To consider if there are any impacts on climate and waste following decisions taken during this meeting.

2. ITEMS FOR NOTING

2.1 Estates Manager's Report

To receive Estate Manager's Report. [Click her to read Estate Manager's report](#)

2.2 Status of all groups that report to Environment & Community Committee

To **NOTE** the following;

Sub-Committee/Group	Date of Meeting/Update	Appendix
Venues	Report for the period	Click here to read Venues Report
Station Road Sites	20.6.22	Click here for minutes

Events	Meeting Scheduled for 12.9.22 was cancelled owing to death of Queen Elizabeth II	Meeting to be rearranged
Yate Ageing Better Heath & Wellbeing	29.06.22 01.08.22	Click here for minutes of 29.6.22 Click here for minutes of 01.08.22
Joint Parishes Consultative Committee	No update	
Allotments	The meeting due to take place on 19 th September 2022 with representatives from the former Abbotswood Action Group to discuss plans for the allotments and to form an association was cancelled owing to death of Queen Elizabeth II. A Doodle will be resent in due course	
Public Rights of Way, Commons and Greens Sub-Committee	An informal meeting took place with the South Gloucestershire Council Public Rights of Way Officer, Councillor Chris Willmore and Town Clerk on Monday 5 th September 2023 to discuss Public Right of Way LYA45 at North Yate.(Click here for notes) A further meeting will take place on 23 rd September 2022.	
Reports from Representatives on Outside Bodies	Minutes received from outside bodies were previously circulated to Members with a request to advise if they wish to discuss matters contained therein. Click here for details	
Town Centre Strategy Group	The minutes of the meeting held on 25 th July 2022 were reported to Full Council on 6 th September 2022.	

2.3 Defibrillators

To **NOTE**:

- AED familiarisation sessions took place with staff, regular tenants and community volunteers on 13th September 2022. 46 people received training, including representatives from the following groups:
 - Family Food for Free;
 - Rodford Ladies;
 - Southern Brooks;
 - Bowls Club;
 - Friends of Kingsgate Park;
 - YOSC coaches;
 - Westerleigh Parish Council;
 - Yate Town Council.

2.4 Leases for Ridgewood, The Common (including pitches) and Witches Hat

To **NOTE** that South Gloucestershire Council has been chased for movement on leases for Ridgewood, The Common (including pitches, the lease for which expires in September 2022) and Witches Hat (the lease for which expired in September 2015).

2.5 Women's Football

To **NOTE** an update was provided to Full Council on 6th September 2022 and a response is awaited. [Click here for notes](#)

2.6 CONSULTATIONS

a) Consultations Received

No new consultations for consideration have been received.

b) Consultation Responses

Consultation Name	Link/Appendix	Date Circulated	Closing Date	Notes
NALC May 2022 Local Elections Survey	Link to survey	12.05.22	24.06.22	No comments submitted.
South Gloucestershire Council, Bristol City Council and North Somerset Council are jointly consulting on	link to consultation	29.6.22	08.08.22	No comments submitted.

their advice and support service for Special Educational Needs and/ or Disabilities.				
SGC Pharmaceutical Needs Assessment for 2022 – 2025;	link to consultation	12.7.22	8.9.22	To NOTE that a response was prepared by Councillor Chris Willmore. Thanks to be extended Click here to read response
New Premises Licence Application - Lewis' Bar and Coffee, 29 South Parade, Yate	Link to consultation	31.5.22	28.6.22	No comments submitted.
SGC On-street Residential Charging Scheme (ORCS) - Consultation	link to consultation.	12.7.22	21.7.22	To NOTE that a response was prepared by Councillor Chris Willmore. Thanks to be extended for submission of this report Click here to read response
Application for a Block Renewal Street Trading Consent – Yate Shopping Centre (LI22/3626/STB)	link to consultation	29.7.22	19.08.22	No comments submitted.

2.8 Youth

a) Learning Partnership West (LPW) Youth Provision

To **NOTE**:

- Following a health and safety assessment, LPW has been temporary relocated from St Nicholas Community Centre in Abbotswood to the YMCA, until St Nicholas Community Centre is assessed as safe for LPW to return;
- Councillors Cheryl Kirby and Chris Willmore are supporting Yate Parish to explore opportunities for redevelopment of St Nicholas Community Centre;
- A meeting with Youth Partners South Gloucestershire Council (Commissioning Officer), LPW and Yate Town Council, planned for 15th September 2022, was postponed and will be rearranged.

b). Armadillo; Service Provision Contingency Plan

To **NOTE** due to x4 unsuccessful rounds of recruitment for the role of Senior Youth Coordinator a contingency plan is being devised to ensure service provision based at the Armadillo can continue as much as possible. The plan primarily requires resources from the Venue Operations Officer, Assistant Venue Operations Officer and Community Projects Manager. Detached work will contribute to the contingency plan; detached work provides added value to the community as it seeks to engage with young people that would not otherwise engage with youth provision.

2.7 Climate and Planet Commitment

To **NOTE** Climate and Planet Commitment update. [Click here to read update report](#)

2.8 Graffiti and Litter

To **NOTE** graffiti tagging was identified at the Witches Hat Play Area, Football Changing Rooms external wall. All these incidents have been reported to the police and crime reference numbers logged. All graffiti was removed immediately.

2.9 Outstanding Items

To **NOTE** status of pending log. [Click here for pending log](#)

Item 3. Confidential Items

That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

3.1 Confidentiality Confirmation

3.2 Asset of Community Value

To receive any update on Asset of Community Value nomination.

3.3 Estate Managers Report – Review of Site Security

To receive update from Estates Manager in respect of site security. (Confidential Appendix 3)

To **RESOLVE** to return to public session.

Parks and Play Areas Unlocking and Locking Monitoring Report

Further to minute 8.1 of the Estates Manager's Report to the Environment and Community Committee Meeting of 24th May 2022 in which it was resolved as follows.

The unlocking and locking of parks and play areas to be monitored and findings reported back to the Environment and Community Committee in September 2022;

To receive monitoring log below which includes a record of complaints/findings reported to Yate Town Council during the period Kingsgate Park, Brinsham Car Park, Tyndale Park and Witches Hat Play Area have been unlocked.

Date	Time of incident	Site Name	Incident/Issue	Comments
22 nd June 2022	9.00pm (therefore irrelevant if the gates are locked/unlocked as park is open at this time)	Tyndale Park	Report for the last several nights approx. 9pm there are a group of young teens playing loud music inside the park.	Resident has been encouraged to report it to non-emergency police if he considered it to be anti-social behaviour.
9 th July 2022	Early hours of the morning	Kingsgate Park	Stanshawes court pub reported loud music coming from the park and shouting	Encouraged to report it to non-emergency police if he considered it to be anti-social behaviour
2 nd August 2022	Night	Kingsgate	Groups of youngsters meeting there with loud music and vandalism	Backs on to Kingsgate Park. I am disturbed to hear that the park gates will no longer be locked. I consider the decision to NOT lock the gate is not a good one. Once the youngsters find this out we could have all sorts of issues here overnight so please keep the gates closed at night.

9 th August 2022	7pm (therefore irrelevant if the gates are locked/unlocked as park is open at this time)	Kingsgate	Motorbikes and people gathering in Kenilworth entrance walkway. Also have issues of children throwing things over fence and kicking garden walls when they are walking home from school.	Lives back of Kingsgate Park. Advise ASB to be reported to Police.
10 th August 2022	Night	Kingsgate	Large group of teenagers were in the park until 11.30pm making a lot of noise, shouting and seemingly having a party.	Resident lives near Kingsgate Park, she was under the impression that the Park was locked at 10pm during the summer months.
15 August 2022	Afternoon (therefore irrelevant if the gates are locked/unlocked as park is open at this time)	Kingsgate	Teenagers playing very loud inappropriate music in the children's play area	I am aware that there have been a number of incidents in the park this summer, which is a great shame. Why are our young children being "forced out" of using such a wonderful park which is a credit to Yate Town Council and has been since I was a child. Are there any plans in place to monitor and address anti-social behaviour in the park especially during School Holidays?
20 th August 2022	Night	Kingsgate Park	Resident of Elmwood rang to ask for an update on the locking-up of Kingsgate Park. He mentioned that there is a problem, not every night, with people cutting through from the pub late at night and sometimes scooter riders cutting through. As a resident neighbouring the park, he was surprised that they were not informed that we were no longer locking up. He also mentioned his concern for elderly residents being	

			<p>disturbed who border the park.</p> <p>He would like an update via email on what is happening to get the gate locking reinstated.</p>	
--	--	--	-----------------------------------------------------------------------------------------------------------------------------------------	--

From the information received above from members of the public, three of these complaints fall into the time period that the park would be locked, two at Kingsgate Park and one at Tyndale Park.

Officer Options for members consideration -

1. Continue leaving the following sites unlocked - Kingsgate Park, Brinsham Car Park, Tyndale Park and Witches Hat Play Area – and review in springtime 2023;
2. Re-commence locking & unlocking of Kingsgate Park, Brinsham Car Park, Tyndale Park and Witches Hat Play Area at a cost of £37,960.00. To **NOTE** that this has not been budgeted for so funding would need further investigation.

Public Space Protection Orders (PSPO) – (Dog Protection Orders)

HISTORY

Further to minute number 13 of the Environment and Planning Committee held on 11 November 2014, to **NOTE**:

- the Anti-Social Behaviour (ASB) Crime and Policing Bill received Royal Assent in March 2014 and is now a legal Act;
- Dog Control Orders are now part of Public Spaces Protection Orders (PSPO) under the ASB, Crime and Policing Act 2014;
- Public Spaces Protection Orders can only be made by a Local Authority and not by Town and Parish Councils;
- Correspondence has been sent to South Gloucestershire Council requesting they implement the required PSPO's in Yate.

Further to minute number 12 of the meeting of the Environment and Planning Committee held on 20 March 2012, the following resolution was made in respect of Dog Control Orders;

*It was **RESOLVED** that the below suggestions be taken forward and an application be made to central government for the dog control orders at the below sites.*

<i>Site</i>	<i>Exclude Dogs</i>	<i>Dogs on Leads</i>
<i>Brinsham Fields Play Area</i>	<i>Yes</i>	
<i>Cyclepath from Stanshawes Drive to Sundridge Park</i>		<i>Yes</i>
<i>Eggshill Lane Play Area</i>	<i>Yes</i>	
<i>Howard Lewis Play Area and Park</i>	<i>Yes</i>	
<i>Kingsgate Park Children's Play Area, Kickabout Area and Water Feature</i>	<i>Yes</i>	
<i>Longs Drive Playzone and Open Space</i>		<i>Yes</i>
<i>Lye Field Kickabout Area</i>		<i>Yes</i>
<i>Millside Play Zone</i>	<i>Yes</i>	
<i>Peg Hill Skate Park</i>	<i>Yes</i>	
<i>Poole Court and Grounds</i>		<i>Yes</i>
<i>St Mary's Green</i>		<i>Yes</i>
<i>St Mary's Play Area</i>	<i>Yes</i>	
<i>Sunnyside Sports Field, Bowling Green and Tennis Courts</i>	<i>Yes</i>	
<i>Tyndale Park Play Area</i>	<i>Yes</i>	
<i>Tyndale Park</i>		<i>Yes</i>
<i>Wellington Road Kickabout Area</i>	<i>Yes</i>	
<i>West Yate Kickabout Area</i>	<i>Yes</i>	
<i>Witches Hat Play Area</i>	<i>Yes</i>	
<i>Yate Common Sports Field</i>		<i>Yes</i>

*It was **NOTED** that dog control orders are not proposed for the following sites:*

- *Brinsham Fields;*
- *Kingsgate Park Open Space area and Nature Reserve;*
- *Millside Open Space.'*